

**ONONDAGA COUNTY
RESOURCE RECOVERY AGENCY**

AUGUST 11, 2010
BOARD MEETING MINUTES



Board Members Present:	Jake Barrett, Jeffrey DeRoberts, Esq., Dereth B. Glance, Jonathan Y. Kelley, Lee Klosowski, P.E., Donald Lawless, Rachel May, Ph.D., Gwendolyn Raeford, Michael J. Reilly, CPA, Richard Smardon, Ph.D.
Board Members Absent:	Mark Donnelly, Ravi Raman, P.E.
Also Present:	A. T. Rhoads, William J. Bulsiewicz, Esq., Warren Simpson, Andrew Radin, Joseph Fontanella, Kristen Lawton, Maria Cirino, Amy Lawrence
Guests:	Greg Michel

The Board Meeting was called to order at 4:31 p.m. by Vice Chair, Jake Barrett, in Mr. Donnelly's absence.

The Board Minutes of July 14th were accepted as presented and filed.

The TREASURER'S REPORT was presented by W. Simpson, and copies of the report were distributed to all Board Members.

The EXECUTIVE DIRECTOR'S REPORT was presented by A.T. Rhoads. Copies of this report were distributed to the Board.

Amy Lawrence, Agency Engineer, gave a PowerPoint Presentation titled, "Annual Report of Facility Performance Operating Year 2009". Copies of this report were also distributed to Board Members. This 2009 WTE Annual Report can also be found on the OCRRA website, www.ocrra.org, under the tab, "About OCRRA", then under "Budgets and Reports".

The OPERATIONS COMMITTEE REPORT was presented by J. Kelley. Copies of the report were distributed to the Board Members. Following are highlights from the Committee Meeting:

- The Committee reviewed the Agency Engineer's Report.

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- Covanta's electricity damages dispute proposal was reviewed, and the Committee was briefed and discussed a counter-proposal from the Agency. The Committee unanimously supported and authorized the counter-proposal with the condition that final determination would be made by full Board approval.
 - Amy Lawrence reviewed her analysis of projected electricity prices for 2011. The projection is for a price of 4.7 cents/Kwh.
 - The Committee reviewed the Five-Year Capital Plan, noting that it consisted entirely of maintenance items and equipment/vehicle replacements necessary for the efficiency and safety of the Agency's operations.
 - The Committee was advised that Unit 22 has been repaired and is back in service. Cummins wants to meet to discuss the failure analysis of the parts they were given. All FOIL information has been received from the NYS OGS and is being reviewed by the legal department.
 - Mr. Kelley began a review of the Operations Committee Goals for 2010, and noted that most have already been met or addressed. The upcoming RFP for Disposal was discussed by Mr. Rhoads as were some possible future considerations for the Ley Creek WEP property adjacent to the Ley Creek Transfer Station.

The 2015 COMMITTEE REPORT was presented by L. Klosowski. Copies of the report were distributed to the Board. Meeting highlights are as follows:

- Mr. Klosowski began the meeting by asking for a brief summary of Flow Control based on the presentation at the July 14, 2010 Board Meeting. Mr. Bulsiewicz summarized two main points of Flow Control relating to 2015.
- Mr. Bulsiewicz gave a review of the Market Rate Agreement, which goes into effect May 25, 2015, for seven years. Covanta has expressed an interest in negotiating future alternative agreements and would like to hear OCRRA proposals.
- The Committee will further discuss, on an on-going basis, other options the Agency may have as we move forward to Year 2015.

The RECYCLING COMMITTEE REPORT was presented by D. Glance. Copies of the report were distributed to Board Members. Highlights of the Committee Meeting are as follows:

- The June 2010 Recycling Figures:
Mandatory Recycling: 19,800 tons
Mandatory & Voluntary Recycling: 48,500 tons
Total Waste Reduction through Recycling: 61%

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- The Committee reviewed the preliminary Five-Year Capital Plan for the Amboy and Jamesville Compost Sites. The Committee also reviewed a business plan for the Amboy Food Waste Compost operation envisioned at 9,000 tons of commercial and institutionally sourced food waste in 2015.
 - New York State's Draft 2010 Solid Waste Management Plan zeroes in on organics composting as a key solid waste management strategy to combat climate change, reduce reliance on waste disposal, increase recycling, and generate a variety of environmental benefits.
 - Discussions with MRF vendors continue, with anticipated Resolution for Board consideration in the fall.
 - Extended Producer Responsibility (EPR) Update: OCRRA is establishing a working relationship with Electronic Manufacturers Recycling Management Company (MRM). This is a major manufacturers' representative for NYS.
 - Community Outreach: Numerous outreach efforts, and blue bin distributions have taken place at various places within the County.

July 24 Household Hazardous Waste Day at Ley Creek served over 500 residents.

Electronic Waste Collection took place at Ley Creek Transfer Station on August 7th, from 8:00 a.m. – 12 noon, serving over 800 residents collecting over 80,000 lbs. of unwanted electronics.

The ADMINISTRATION COMMITTEE REPORT was presented by D. Lawless. Copies were distributed to the Board Members. Highlights from that Committee Meeting are as follows:

- The Business Officer advised the Committee that the 2010 Budget for Temporary Laborers Compost had been increased by \$8,820, with a corresponding cut to the Equipment Rental compost, as requested by the Board at its July meeting.
- Agency Counsel reviewed the FOIL procedures with the Committee.
- The Committee decided to move a Resolution Appointing a Records Access Appeal Official after a brief Committee discussion.
- As the 2011 Budget process moves forward, the Business Officer advised the Committee that he would present the Committee with salary options for the unrepresented Agency employees.
- The Committee discussed the June 30, 2010 letter from Assemblyman Brodsky regarding the Agency's incentive payments.
- The Business Officer updated the Committee on the receipt of signed Hauler Contracts and on small contract actions.

The AUDIT COMMITTEE REPORT was presented by M. Reilly. The Audit Committee did not meet in July 2010. Copies of the Audit Report were distributed to the Board.

Mr. Reilly informed the Board Members of the various reports that the Internal Auditor has been working on a monthly basis. He also requested, for the Board's information, that the Internal Auditor list the hours involved in the various audits performed.

The Audit Committee decided to meet on a quarterly basis — September, January, February, and March, right around the “audit time”.

Mr. Rhoads informed the Board Members of the following:

- The 2011 Preliminary Budget is soon approaching.
- Mark Donnelly's young Grandson, Owen, is now at home from the hospital and doing well.
- There is a “Best Blue Bin” Contest under way, and prizes will be given out. Prizes have been donated by Byrne Dairy, Sheraton Syracuse University Hotel, Syracuse Crunch Hockey, Double Tree Hotel in East Syracuse, Ichiban Japanese Steakhouse, and RockTenn.
- A Pepsi Challenge is going on to raise money for a \$50,000 Grant from Pepsi to place food waste collection containers in the local schools for subsequent composting by OCRRA.
- Roger Eidt, former Board Member, had to resign due to ill health, and word is that he is feeling better.
- Dereth Glance spoke about the Onondaga Citizens' League Report. OCRRA is working with the League. The report is very good and informative on “What It Means To Be Green”. The report talks about water, energy, transportation, sewage, and solid waste, as well as other environmental components.

The Board Meeting adjourned at 5:53 p.m.

Board Minutes were taken by C.M. Strong.

cms/Attachment

