

**ONONDAGA COUNTY  
RESOURCE RECOVERY AGENCY**

**MAY 11, 2011  
BOARD MEETING MINUTES**



<b>Board Members Present:</b>	<b>Jake Barrett, John P. Copanas, Scott Gerharz, Jonathan Y. Kelley, Lee Klosowski, P.E., Donald Lawless, Rachel May, Ph.D., Michael J. Reilly, CPA, Richard Smardon, Ph.D.</b>
<b>Board Members Absent:</b>	<b>Khristopher A. Dodson, Hanah Ehrenreich, Ravi Raman, P.E.</b>
<b>Also Present:</b>	<b>A. T. Rhoads, William J. Bulsiewicz, Esq., Warren Simpson, Andrew Radin, Joseph Fontanella, Kristen Lawton, Maria Cirino, Amy Miller</b>
<b>Guests:</b>	

The OCRRA Board Meeting was called to order at 4:31 p.m.

Minutes from the April 13, 2011 meeting were accepted by unanimous consent as presented, and filed.

The TREASURER’S REPORT was presented by D. Lawless, and copies of the report were distributed to the Board Members.

The AUDIT COMMITTEE REPORT was presented by M. Reilly. Mr. Reilly handed out copies of the report to the Board Members. Highlights from the Committee Meeting are as follows:

- The Committee discussed the Agency’s Independent Auditor position and the recent thefts at the Agency’s Compost Site.
- The Committee reviewed the December 16, 2008 correspondence from the County Department of Civil Service.
- The Committee voted to go into Executive Session to discuss matters leading to an appointment, personnel issues related to the recent Amboy thefts, and to receive legal advice from Agency Counsel.

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The GOVERNANCE COMMITTEE REPORT was presented by J. Barrett. Mr. Barrett read the updated Agency's Vision and Mission Statements to the Board Members. A proposed Resolution to adopt the updated Vision and Mission Statements is presented to the Board.

**Resolution # 1743** — **Resolution Adopting Agency's Updated Vision and Mission Statements** was moved by J. Barrett and seconded by R. May. The Resolution was adopted: 8 ayes, 0 nays, 0 abstentions.

The 2015 COMMITTEE REPORT was presented by L. Klosowski. Copies were distributed to the Board.

- The Committee immediately voted to go into Executive Session. The entire April 27<sup>th</sup> 2015 Committee Meeting was held in Executive Session, which concluded at 5:37 p.m.
- Mr. Barrett informed the Board that Mr. Khristopher Dodson suggested having some Maxwell Student Interns come into the Agency to help the Agency research the future with regard to Post 2015 business plans, etc., as a Capstone Project.

The ADMINISTRATION COMMITTEE REPORT was presented by J. Copanas. Copies of the report were distributed to the Board. Highlights from the Committee Meeting are as follows:

- The Committee discussed Excavator Bid Results and Copier Leases. Resolutions will be presented.
- An in depth discussion took place regarding the Excavator Bid Results. The Committee discussed the quality of the equipment, that it would do the job, and that it would last.
- The Committee also discussed, in depth, the Color Copier Lease. The Committee suggested implementing controls on the use of making "color" copies. It was also suggested to completely clear and dispose of documents stored on the current copiers before replacing them with the new copiers.
- Current Farm Leases were discussed. The Committee had asked the Business Officer, at an earlier meeting, to review the farm leases and advise whether the Agency had any control over the crops planted. The Committee also discussed the possibility of using these lands, in the future, for other purposes than farm lands.

**Resolution # 1744** — **Resolution Authorizing Agency's Executive Director to Purchase Hydraulic Excavator** was presented by J. Copanas and seconded by M. Reilly. The Resolution was adopted: 8 ayes, 0 nays, 0 abstentions.

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**Resolution # 1745** — **Resolution Authorizing Agency's Executive Director to Enter into a Contract for Photocopier Services** was moved by J. Copanas and seconded by S. Gerharz. The Resolution was adopted: 8 ayes, 0 nays, 0 abstentions.

The RECYCLING COMMITTEE REPORT was presented by R. May, and copies were distributed to the Board Members. Following are highlights from the Committee Meeting:

- The Committee reviewed proposals for printing and distribution of the Agency's Newsletter, which is currently distributed to over 150,000 homes through the PennySaver on a quarterly basis. Other options for getting the word out to the public were also discussed, i.e. digital options, ways to get away from using so much paper, and engaging with towns and villages to help the Agency get the word out.
- The Committee reviewed a MRF facility proforma prepared by Recycling Operations Manager, Greg Gelewski, to evaluate potential revenue generating opportunities.
- The Committee discussed Flow Control of Commercial Recyclables. Agency Counsel discussed legal issues associated with "flow controlling" commercial recyclables. The Committee will discuss in depth at future meetings.
- The Committee continued discussing potential changes to the 20-year old County Source Separation (recycling) Law, identifying sections which may be ripe for revision/update. Recommendations would be provided to the Board, and to the County Legislature in contemplation of revised legislation. The Committee will discuss further.
- OCRRA's Earth Day Litter Clean Up was held on Friday, April 29<sup>th</sup>, and Saturday, April 30<sup>th</sup>. Over 8,000 volunteers, including neighborhood groups, businesses, community organizations, and schools were involved. Some 1.8 million pounds of litter have been removed by this program since it began approximately 15 years ago.

**Resolution # 1746** — **Resolution Authorizing Contract for Newsletter Production and Distribution** was moved by R. May and seconded by L. Klosowski. The Resolution was adopted: 8 ayes, 0 nays, 0 abstentions.

The OPERATIONS COMMITTEE REPORT was presented by D. Lawless. Copies of the report were distributed to Board Members. Agency Engineer included new information on the Covanta/Fairfax developments in her report to the Board of Directors. Highlights from the meeting are as follows:

- The Committee reviewed information regarding the March Tire Disposal at Seneca Meadows Resolution, # 1738, two-year contract. An RFP was issued, and the contract was negotiated for a four-year contract. Amended Tire Disposal Resolution to be presented.

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- The Committee discussed the Agency Engineer's Report to the Operations Committee.

**Resolution # 1747 — Resolution Amending Resolution No. 1738 Authorizing Executive Director to Enter into Contract for Disposal of Waste Tires** was moved by D. Lawless and seconded by J. Kelley. The Resolution was adopted: 8 ayes, 0 nays, 0 abstentions.

The EXECUTIVE DIRECTOR'S REPORT was presented by A.T. Rhoads. Copies of the report were distributed to Board Members.

Mr. Rhoads discussed with Board Members the 2015 Committee's development and the criteria for decision-making. Mr. Rhoads stated that he and Mr. Klosowski are working on how to develop highly functional and effective discussions regarding the 2015 issues and options. Also discussed was proper feedback to satisfy the Board's information needs, and the right amount of information to exercise responsible care.

**NEW BUSINESS:**

Mr. Rhoads informed the Board that Covanta will be sending invitations to OCRRA Board Members, Legislators, Mayors, City Councilors, County Executive, and Town Supervisors regarding two upcoming "Waste-To-Energy Open Houses and Tours" that will be held on June 2<sup>nd</sup> and June 9<sup>th</sup>.

The Board Meeting adjourned at 5:35 p.m.

Board Minutes were taken by C.M. Strong.



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Attachment