

**ONONDAGA COUNTY
RESOURCE RECOVERY AGENCY**

NOVEMBER 10, 2010
BOARD MEETING MINUTES



Board Members Present:	Jake Barrett, Jeffrey DeRoberts, Esq., Khristopher A. Dodson, Mark Donnelly, Hanah Ehrenreich, Scott Gerharz, Dereth B. Glance, Lee Klosowski, P.E., Donald Lawless, Rachel May, Ph.D., Michael J. Reilly, CPA, Richard Smardon, Ph.D.
Board Members Absent:	Jonathan Y. Kelley, Ravi Raman, P.E.
Also Present:	A. T. Rhoads, William J. Bulsiewicz, Esq., Warren Simpson, Andrew Radin, Joseph Fontanella, Kristen Lawton, Maria Cirino, Amy Miller, Sarah Stewart (Recycling Specialist)
Guests:	

The Board Meeting was called to order at 4:35 p.m.

The Board Minutes of October 13, 2010 were accepted as presented and filed.

Sarah Stewart, OCRRA's Recycling Specialist, was present to inform Board Members about some exciting news. The Agency is a first place winner for **two** National Awards from "Keep America Beautiful". The following in Ms. Stewart's words:

"In early December, OCRRA was recognized in the Litter Prevention Category for the Annual Earth Day Litter Clean-Up. This event has removed almost two (2) million pounds of litter from our roadways and parks since 1994, and is made possible through the tireless efforts of thousands of volunteers. OCRRA was also recognized in the Waste Reduction and Recycling Category for the "Save the World a Little Each Day" public education campaign, created by Pinckney Hugo Group, which helped our community recycle 14% more paper in 2009!"

OCRRA is proud to accept these awards on behalf of our community. These programs would not be a success without the enthusiasm and commitment to recycling and litter prevention from Onondaga County residents."

Ms. Stewart, representing the Agency, will be traveling to Florida in December to accept these two prestigious National Awards.

The TREASURER'S REPORT was presented by W. Simpson, and copies of the report were distributed to Board Members.

The EXECUTIVE DIRECTOR'S REPORT was presented by A.T. Rhoads. Copies of the report were distributed to the Board Members.

Regarding the Authorities Budget Office (ABO) requirement, the Board Members discussed the revised wording of the Agency's Mission Statement. Mr. Donnelly suggested Board Members e-mail their Mission Statement suggestions to C. Strong, Board Secretary, for compilation. These suggestions will be further reviewed by Board Members at the Administration Committee Meeting, and then brought to the full Board for discussion and finalization.

The RECYCLING COMMITTEE REPORT was presented by D. Glance. Copies of the report were distributed to Board Members, and following are highlights from the Recycling Meeting:

- There are no proposed Resolutions from the Recycling Committee.
- The September 2010 Recycling Figures:

Mandatory Recycling:	18,700 tons
Mandatory & Voluntary Recycling:	43,900 tons
Total Waste Reduction through Recycling:	62%

- The Committee reviewed general information on several potential post-2015 activities, including Household Hazardous Waste Collection Days, Household Battery Collection Program, and Residential E-Waste Collection.

The ADMINISTRATION COMMITTEE REPORT was presented by D. Lawless. Copies of the report were distributed to Board Members. Following are highlights from the Administration Committee Meeting:

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- The Board Chairman announced the members of the Nominating Sub-Committee. Those members are as follows: Jonathan Kelley, Rachel May, and Michael Reilly. The Sub-Committee will report the nominations to the Administration Committee at the November 30th meeting.
 - Mr. Dan Fiaschetti of Brown & Brown, the Agency's Broker of Record, presented the Workers Comp Insurance Renewals for 2011. The premium will increase from \$98,912 in 2010 to \$112,165 in 2011.
 - The Agency's Personnel Analyst, Maureen Nosik, reviewed the Pay for Performance Policy for non-represented employees with the Committee. Management recommended to the Committee a merit based salary increase grounded on a 3.25% variable matrix. This percentage increase matches the County's 2011 increase for its management employees.
 - The Executive Director updated the Committee on the current status of Hauler Contract acceptance. Most Haulers and municipalities have either signed the contract or, are in the process. The City of Syracuse is still discussing the contract in Committee, and the Agency has been working with the City Administration and DPW to supply them with information.

A Board discussion regarding the status of the Hauler Contract followed.

Resolution # 1723 — Resolution Authorizing Executive Director to Purchase Workers Compensation Insurance Policy for the Agency for One (1) Year Period Beginning January 1, 2011 was moved by D. Lawless and seconded by J. Barrett. The Resolution was adopted: 11 ayes, 0 nays, and 0 abstentions.

Resolution # 1724 — Resolution Adopting Salary Adjustments for Non-Represented Employees for Year 2011 was moved by D. Lawless and seconded by D. Glance. The Resolution was adopted: 11 ayes, 0 nays, 0 abstentions.

The Operations Committee proposed the following Resolution:

Resolution # 1725 — Resolution Authorizing Agency's Executive Director to Retain Consulting Engineers for WTE Services was moved by J. Barrett and seconded by R. Smardon. The Resolution was adopted: 11 ayes, 0 nays, 0 abstentions.

The OPERATIONS COMMITTEE REPORT was presented by J. Barrett. Copies of the report were distributed to the Board.

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- Agency Engineer discussed the results of the Engineering Consultant RFP. There were three qualified proposals submitted. After some discussion, the Committee decided to sponsor a Resolution awarding the contract to CDM for 2011 with two (2), one-year extensions at a price not-to-exceed \$40,000 per year for all technical tasks.
 - The Committee entered Executive Session at 5:00 p.m. to discuss possible contract issues pertaining to the Disposal RFP. Executive Session adjourned at 5:35 p.m.

The 2015 COMMITTEE REPORT was presented by L. Klosowski. Copies of the report were distributed to Board Members. Committee discussion is as follows:

- The Committee reviewed the 13 service summaries prepared by the Agency Staff — services in which the Agency may wish to be involved in post-2015.

Four service summaries were eliminated from additional consideration at this time:

- (1.) C-3 (Community Collection Center),
 - (2.) Establishing an OCRRA-owned MRF (Materials Recovery Facility)
 - (3.) Burning Tires at the WTE Plant.
 - (4.) Consulting Services related to LEED Points Materials Reuse & Recovery.
- Discussion topics at the next meeting will be regarding policy-type issues. The next meeting date is Wednesday, December 1st, at 4:00 p.m.

The Board Meeting adjourned at 6:00 p.m.

Board Minutes were taken by C.M. Strong.



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Attachment